

# EAGLE'S NEST PERFORMING ARTS



## Parent/Student Handbook 2023-2024

*23 Whatever you do, do it enthusiastically, as something done for the Lord and not for men, 24 knowing that you will receive the reward of an inheritance from the Lord. You serve the Lord Christ.*

*Colossians 3: 23-24*

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## **GENERAL INFORMATION**

The Eagle's Nest Performing Arts Department offers opportunities for students to experience performance through many different avenues. Expression and creativity through performance is a skill that is a valuable outlet for a student's growth and maturity. Performance of any kind increases leadership skills, discipline, studying/practicing habits, and public speaking. It heightens a student's confidence and gives them an incredible goal of excellence and sense of accomplishment upon completion.

### **Eagle's Nest Statement of Faith**

*We, the members of Eagle's Nest Christian Home Educators Association, in order to spread the gospel of our Lord Jesus Christ and further His kingdom, do ordain and establish this statement of faith:*

*i) We believe there is one true God, eternal Creator of the universe, and He alone is to be worshiped.*

*Though one God, He is revealed in three Persons--Father, Son, and Spirit. (Gen 1:1-2, Mat 4:10, Heb 1:5-8, Joh 1:1-3, 8:56-58, 10:30, 14:8-9, 16-18)*

*ii) We believe that Jesus Christ is the only begotten Son of God, who took on human flesh, remaining fully God and fully man, yet without sin, and that He is the image of the invisible God. (Joh 3:14-17, 9:35-38, Mat 14:31-33, Heb 1:1-3, 4:14-15, Col 1:15-19)*

*iii) We believe that the Bible is the inspired, inerrant word of God, and is the only infallible written guide for our daily life. God has ordained that through the preaching of His word, He will eternally save souls. (2Tim 3:16-17, Rom 10:13-17, 1Cor 1:21)*

*iv) We believe that salvation is a work of the Spirit of God as men are born again. This salvation is offered as a free gift to the sinner and must be responded to in individual repentance and faith, not trusting in any personal works but in the sacrificial death of Jesus Christ alone. (Joh 3:3-8, Mar 1:14-15, Tit 3:4-7, 2Tim 1:9, Eph 2:8-9)*

*v) We believe that our children are gifts from God and that as parents we are fully responsible for educating them, instilling godly character within them, and training them by instruction and example to love God with all their heart, soul, mind and strength, and to love their neighbors as themselves. (Psa 127:3, Pro 22:6, Eph 6:4, Mar 12:28-31)*

### **Hours of Operation and Late Pick-Up**

Students should arrive no more than 10 minutes early for their classes/activities and leave/be picked up immediately after it ends. Students are not allowed on the church campus without adult supervision, so the director cannot leave campus until all students have vacated the building and parking lot. Please be respectful of her time! There will be a \$1.00 per minute fine charged to any family who is more than 10 minutes late picking up students.

### **Students Leaving Campus**

- Students must not loiter in the church parking lot when leaving campus.
- It is up to parents to decide how their children will leave campus after their last class/activity of the day and communicate that to their children. If students don't follow their parents' decision, it will be up to the parents to address the matter as they see fit.

### **Safety and Protection**

Eagle's Nest has adopted the following policies for the safety and well-being of its students:

- All tutors, staff, parents serving on Parent Squad, and other adult volunteers must complete the required online child protection training.
- A minimum of two-adult leadership on all field trips and outings is required.
- One-on-one contact between adults and youth: situations requiring a personal meeting, such as tutoring, ministry, or discipline, should be conducted within view of others.
- It is strongly discouraged for students to be unsupervised in a room. However, we realize that on rare and brief occasions it is unavoidable. In the event that students are in a room without adult supervision, the door must remain fully open.

- Inappropriate use of cameras, imaging, or digital devices is prohibited. It is always inappropriate to use any device capable of recording or transmitting visual images in restrooms.
- Adult leadership or directors must monitor and guide the leadership techniques used by youth leaders and student government.
- Eagle's Nest does not recognize any secret organizations as part of its programs.

### **Mandatory Reporting**

As educators, we are required by Georgia Law to report any case of child abuse, neglect, or educational neglect within 24 hours from the time there is reasonable cause to believe that abuse has occurred.

### **Inclement Weather Policy**

In the event of inclement weather, we follow the Coweta County School System. If they are closed, we are closed. If they are delayed, we are still closed. An announcement will be sent via email.

### **Illness Policy**

- The Performing Arts illness policy is intended to minimize the spread of illness without causing unnecessary absences.
- Students experiencing the following symptoms or conditions should not attend classes or activities:
  - Fever of 100 Fahrenheit or above within the past 48 hours
  - Cough, sore throat, or congestion due to a contagious illness, or suspected to be due to a contagious illness.
  - Vomiting within the past 48 hours
  - Diarrhea within the past 48 hours
  - Eye infection such as pinkeye
  - Skin rash that is/may be contagious.
  - Lice
  - Confirmed diagnosis of Covid-19 or any other contagious illness
- If a student becomes ill while on campus or is observed to have symptoms of illness, the director will contact a parent to pick up the student as soon as possible. The sick student will wait in an area separate from other students until a parent arrives.
- If a member of a student's family has a minor illness, the student may still attend class as long as he/she has no symptoms of illness. However, we ask that the student minimize the risk by spending as little time as possible on campus before/after class, avoiding the break room, and avoiding close contact with others.
- This policy also applies to staff members, tutors, and parent volunteers.
- This illness policy only applies to Performing Arts. Other Eagle's Nest programs and activities may require additional illness precautions.

### **Lunches and Snacks**

Students who will be on campus during lunchtime may bring a lunch to eat in the break room. Students may also bring snacks to eat in the break room. A microwave is available for student use. At times, there may be snacks for sale or group lunch orders as a fundraiser. Information about group lunch orders will be sent out a few days in advance.

### **Communication and Announcements**

- At the beginning of the school year or semester, the director will let parents know what means of communication (email, HSL forum, etc.) will be used for classes and activities. Please read all communication in a timely manner so your student doesn't miss important announcements!

## **PARENT RESPONSIBILITIES**

- Parents are expected to provide support and encouragement to help their children thrive in their classes and activities.
- Parents are expected to read communication in a timely manner.
- Parents are expected to communicate in a respectful manner with Eagle's Nest staff, tutors, parent volunteers, students, and anyone else involved in EN Performing Arts.
- Parents are expected to help their students understand and follow the code of conduct and dress code. This includes making sure students come to classes and activities in clothing that meets the dress code.
- Parents are expected to set a positive Christian example by their conduct and suitably modest attire when visiting Eagle's Nest for any reason.

### **HOMESCHOOLING IN GEORGIA**

**It is the responsibility of parents to know and comply with all Georgia homeschool laws, including any changes to those laws. Eagle's Nest does not assume any responsibility for ensuring that member families are in compliance with homeschool laws.**

### **PARENT SERVICE REQUIREMENT**

All parents are required to serve on Parent Squad to support the program directors. The goals of Parent Squad are to keep the students safe, make sure they observe the behavior guidelines and church policies, and show our spirit of service. An online sign-up form will be provided for you to choose your dates of service. The number of required service dates will be determined based on the number of students/families participating in activities.

Parents are responsible for finding their own subs from among other registered families if unable to serve on their assigned days. You may do so by sending out a notice to other EN families or individually asking another parent to swap dates with you. We take your students' safety seriously! Failing to arrange for a sub and simply not showing up will result in a fine of \$50. For additional information, please contact the Parent Squad coordinator.

\*Parents of students who are participating in Monday and Thursday classes or activities will be required to serve on both the Monday and Thursday Parent Squads.

## **CLASS CREDIT**

- If a student is counting a Performing Arts class or activity for an elective or fine arts credit, it is the responsibility of the parent to maintain time logs and all other documentation needed to obtain course credit. If a high school student is enrolled in the accredited transcript service, please contact your transcript counselor about requirements.



## **PERFORMING ARTS DEPARTMENT EXPECTATIONS**

- Those participating in performance-based activities are expected to be at all rehearsals/practices.
- The success of the end performances is dependent on students attending scheduled rehearsals AND memorizing, reviewing, and practicing lines, dances, choreography in addition to rehearsal time.
- The expectation is for students to be responsible for all of their parts in the show/performance and to respect fellow actors/singers/performers by being prepared and ready for rehearsal and meeting expected deadlines.
- Not being prepared can affect placement in future shows and, if necessary, the current show.

## **PERSONAL CONDUCT**

### **Code of Conduct**

Students are expected to follow the code of conduct while at Eagle's Nest. Parents, tutors, and staff are expected to set an example of Christian conduct and character.

Because our students represent Eagle's Nest and the homeschool community in general, we ask that all students do their best in everything. Students need to be prepared, punctual, honest, and respectful. Respect the authority of the tutors, directors, and parent volunteers.

### **Daily Conduct**

- Students should be respectful and kind to all adults and other students and should refrain from disrupting classes or activities.
- Bullying and hazing are not allowed! Please keep in mind that what seems like a joke to you may be hurtful to someone else. If you feel that you are being bullied, inform the director right away.
- All students must wear a photo ID on a lanyard while on campus. Clipping it on a backpack is not acceptable. You must wear your own ID – no swapping!
- Students must spend their time on campus in the designated classrooms or break room. No loitering in other areas or wandering the campus grounds.
- Use the break room for conversations with friends. The hallways need to remain quiet.
- Students must get permission from the director to use the elevator. If you need to use the elevator due to physical limitations or to transport heavy/bulky items, permission will be granted. Otherwise, use the main lobby stairs.
- Students are not permitted to “hang-out” in any vehicles or in groups in the parking lot unsupervised.
- Students may eat and drink in the break room. No food or drinks except water are allowed in other areas. You must clean up your mess after eating and drinking in the break room!
- There is a microwave in the breakroom for student use. Please remember to leave the microwave clean after each use.
- Hoverboards, skateboards, scooters, roller blades, bikes, and wheeled shoes are not permitted on campus.
- Students may play acoustic musical instruments in the break room, within reasonable limits. If your performance is too loud or disruptive, you may be asked to stop.
- Respect the safety of others by driving carefully and S L O W L Y on campus. If you are seen driving recklessly, you will not be permitted to drive on campus anymore. The speed limit is 15 mph.

- Phone use is not permitted in the break room, other classrooms, hallways, or restrooms. There may be the occasional exception if the director specifically instructs students to use phones to help facilitate what they are doing in the class or activity. Students may ask permission from adult volunteers to contact their parents, if necessary, then stand near that adult volunteer while using the phone. (Parents, please do not expect students to be able to immediately respond to calls or texts while on campus. Constant phone use by students is disruptive to the program.)
- Public displays of intimate affection are not permitted.
- Students may not take photos or videos on campus.
- Students may not use social media on campus. Students may not post photos or videos taken on campus on social media.
- Students are permitted to take photos or videos at Eagle's Nest social events that take place outside of normal co-op hours, as long as the content is clean and appropriate. Please note that it is NEVER appropriate to take photos or videos in a restroom!
- If you share photos or videos of Eagle's Nest social events, please make sure that all content is clean, appropriate, and respectful of others. Your social media posts should reflect Christian character and conduct!
- Guests are permitted for certain scheduled events, but at all other times only students and parents are allowed at Performing Arts classes and activities. Some rehearsals may be closed to anyone who is not participating in that production. All visitors should have a purpose and permission from the program director to be on campus. Visitors should sign in and get a visitor lanyard at the welcome table.
- We are in a church setting. Keep your language and conversations clean. We want to honor God with our words, thoughts, and deeds!

#### DRUG POLICY

Possession/use of alcoholic beverages, tobacco products, illegal drugs, prescription drugs without a prescription, hallucinogenics, or other intoxicants is not permitted at any ENCHEMA class or event. The possession/use of any electronic cigarette, personal vaporizer, electronic nicotine delivery system, or any other delivery system, regardless of its contents, is prohibited. Any ENCHEMA leader, director, or board member reserves the right to conduct a search of any student's personal effects when a report is received or when a student is suspected of being in violation of any policy listed in section 9 (Conduct and Discipline) of the ENCHEMA bylaws.

Violation of the drug policy is a dismissible offense!



## **Dress Code**

- We encourage all students, parents, staff, and guests to maintain a modest Christian appearance at all times at Eagle’s Nest activities.
- **Students will not be allowed to attend classes or activities if they are out of dress code.**
- The following dress code guidelines must be followed when attending classes or activities:
  - Shirts must hang below the waistband of the pants or be tucked into pants and may not be tied or rubber-banded above the waist while on campus. Midriff (bare skin) should not be visible between your top and pants/skirt while you are sitting, standing, walking, or doing any other activity.
  - No tank tops may be worn (male or female). Sleeveless shirts may be worn as long as no bra strap is showing. No backless shirts may be worn. Excessively tight-fitting tops are not permitted.
  - Pants and shorts must not reveal skin higher than the tip of your index finger with your arms resting at your sides. This includes skin visible through holes or rips. Skirts must be no shorter than 2 inches above the knee. Opaque leggings may be worn under skirts to meet the length requirement.
  - Pants must not expose your underwear, midriff, or backside. Wear extra layers or a belt if necessary.
  - If leggings or other very tight pants are worn, the student’s shirt must cover the entire backside. This rule applies to dance attire worn to rehearsal – if you wear leggings, wear a long shirt or shorts to cover your backside!
  - Please be respectful when wearing hats and follow the policy of the class you are attending. If an adult asks you to remove your hat, you must do so.
  - Clothing that implies rude, disrespectful, or obscene language or images is not appropriate to wear to Eagle’s Nest classes or activities.
  - Some Eagle’s Nest social events, such as dances or pool parties, may have event-specific dress code requirements. Please dress appropriately when attending those events.

## **Discipline Policy**

Students who do not follow the code of conduct may face disciplinary action.

For first time minor offenses, the director or campus manager will issue a verbal warning to the student and inform the parent. For more serious or repeated offenses, students may experience consequences such as restriction from the break room, restriction from other on-campus activities, loss of a role in a production, dismissal from the Performing Arts program, or dismissal from Eagle’s Nest. If another person was affected by the offense, the student may be asked to make restitution in some way. Consequences are at the discretion of the director or campus manager.

If a student is also enrolled in Eluminatus, the director or campus manager may choose to refer discipline issues to the Eluminatus director to be handled according to the Eluminatus tiered discipline policy.

***\*Illegal activity is not subject to the normal discipline policy. The proper authorities will be notified immediately, followed by the ENCHEA Board of Directors.***



## COMMUNICATION ETIQUETTE AND UNITY AGREEMENT

Good communication between tutors, parents, and students is essential. Because we are all human, issues will inevitably come up that need to be talked through. We can all honor God and set a positive Christian example by dealing with each other with kindness and sincerity.

When conflict occurs within Eagle's Nest, all students and adults should follow the biblical pattern of conflict resolution found in our Unity Agreement. The Unity Agreement is part of the membership application completed by all new and returning Eagle's Nest members each year.

### UNITY AGREEMENT

As a member of Eagle's Nest Christian Home Educators Association (ENCHEA), I agree to follow the Biblical pattern for resolving conflict.

- Proverbs 19:11 states: *"A person's wisdom yields patience; it is to one's glory to overlook an offense."* If I am offended and I can overlook an offense, I will do so. Overlooking an offense means I will be able to be in fellowship as if the offense had never happened. I will not speak of the offense to anyone, and I will not keep a record of wrongs against the person who offended me. Overlooking an offense means truly putting it behind me without the need to ever discuss it with anyone.
- If after prayer and consideration, I am not able to overlook the offense I will follow the plan in Matthew 18:15–17:  
*"If your brother or sister sins, go and point out their fault, just between the two of you. If they listen to you, you have won them over. But if they will not listen, take one or two others along, so that 'every matter may be established by the testimony of two or three witnesses. If they still refuse to listen, tell it to the church; and if they refuse to listen even to the church, treat them as you would a pagan or a tax collector."*

This means:

1. If I am offended and cannot overlook the offense (Proverbs 17:9, 19:11), I will contain the conflict by "going and showing them the fault, just between the two of us." If I need counsel, I will consult an ENCHEA leader or Board member. I agree not to involve other parties as this can lead to division. (2 Corinthians 12:20, Proverbs 16:28, James 4:11a)
  2. If the conflict is not resolved after I "go and show," I will work to resolve the conflict via a conflict resolution meeting with the help of ENCHEA group leaders or ENCHEA board members. I agree to involve only "witnesses" who might help resolve the differences in a gracious and godly manner. **I agree not to discuss this matter with those who are not directly involved.**
  3. If the conflict is still not resolved, I can "tell it to the church." For the purposes of ENCHEA, this would mean scheduling a time to bring my concerns to the board. However, I will not go to the board without informing a group director, as well as the other party. I understand that the other party will also be invited to the meeting so that we can all be heard at the same time.
- The ENCHEA Board will never condone any kind of abuse or coverup of sinful behavior but will always investigate fully any serious allegations of that kind. Please report any serious, abusive, or potentially harmful situations directly to the board.
  - Board members are available for Godly counsel about any matter related to ENCHEA. We will gladly offer support or advice concerning conflict resolution, regardless of whether the matter results in a formal investigation or confrontation meeting with another party.

## **CHURCH POLICIES**

We are blessed to use the facilities of Crossroads Church for Eagle's Nest, Eluminatus, Voyagers, Performing Arts, club meetings, and many other homeschool functions. It is vital to our continued use of the facility that we avoid disrupting church activities. To continue to be allowed to meet at Crossroads and avoid damage to the credibility of ENCHEA, we must follow the rules.

- Students must remain in the designated areas for their classes and activities.
- Do not enter areas designated for the church preschool program.
- The speed limit on campus is 15mph. No reckless driving!
- Park only in the designated areas. Students, parents, and guests should use the upper parking lot. Tutors and families with special needs may use the lower parking lot near the elevator.
- All students must be supervised, including time between classes and activities. Students may not go anywhere on campus that is not supervised or approved for ENCHEA use.
- No animals are to be brought into the church facility unless for class purposes only. If you need to bring an animal for class purposes, please ask the director for approval at least one week in advance. This is a must!
- All classrooms should be cleaned at the end of each class and the trash removed after the last class. ALL students are expected to help clean up. Please leave the area in better condition than when you arrived.

## **BOARD REVIEW AND DISMISSAL**

### **Board Review**

At the Director's discretion, violation of Eagle's Nest bylaws or the rules in this handbook can be taken directly before the Eagle's Nest Board of Directors ([encheaboard@gmail.com](mailto:encheaboard@gmail.com)) for consideration. The Board will review the information to the best of their ability and render a course of action. Eagle's Nest bylaws will be a point of reference, but not the exclusive basis, for their decision. Eagle's Nest Christian Home Educators Association is the umbrella under which Eluminatus operates. The following families currently serve on the Board of Directors: Jeff and Kelly Myers; Steven and Tyra Ingle; Kevin and Kelli Yarbrough; Greg and Amy Matkovich; and Ryan and Kate Walker.

### **Dismissal**

Eagle's Nest reserves the right to dismiss adults and students for any of the following reasons:

- Academic Dishonesty – please see the full explanation on page 6 of this document.
- Abuse – No physical, written, verbal or emotional abuse will be tolerated. This includes obscenity and racial slurs, as well as foul, malicious, predatory, or bullying language or gestures.
- Weapons – No firearms, knives or bb-guns, pretend or otherwise.
- Controlled substances – No use or possession of alcoholic beverages, tobacco/nicotine products, E-cigarettes, illegal drugs, or drug paraphernalia.
- Public displays of intimate affection while on campus.
- Abuse of access to technology, cell phones, and computers.
- Reckless driving by students or parents. The speed limit on campus is 15 mph.
- Non-payment of tuition, tutor fees, fines, or any other payment due per the Financial Agreement.
- Refusal to comply with ENCHEA Bylaws, Eluminatus conduct guidelines, safety policies, or church campus rules.
- Out-of-control behavior or blatant disrespect of adults.

**Disclaimer:** Homeschool parents do not abdicate their responsibility for the education of their children by enrolling them in Eagle's Nest programs. Parents are responsible for the record keeping, education, and safety of their students while participating in the EN programs, events, and functions. Eagle's Nest, Crossroads Church and the representatives of these organizations are not liable for any injuries sustained while attending Eagle's Nest functions; nor are they liable for any student accidents or injuries that occur off campus.